ESPO

EASTERN SHIRES PURCHASING ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date:	2 June 2014
My Ref	BS/ESPO
Please ask for:	Ben Smith
Direct Dialling	(0116) 305 6036
e-mail:	ben.smith@leics.gov.uk

To: Members of the ESPO Finance and Audit Sub Committee

Dear Member,

ESPO FINANCE AND AUDIT SUBCOMMITTEE

A meeting of the Finance and Audit Sub Committee will be held on Tuesday, 10 June 2014 at 11.00 am **in** the Gartree Committee Room, County Hall, Glenfield, Leicestershire.

Yours faithfully,

B Smith

for Consortium Secretary

AGENDA

1.   Election of Chairman for the municipal year ending May 2015.

2.   Minutes of the meeting held on 17 February 2014.   (Pages 3 - 6)

3.   Declarations of interest in respect of items on the agenda.

4.   To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.

5.   Draft Outturn 2013/14.   (Pages 7 - 14)

     (Joint Report of the Consortium Treasurer and Director)

6.   Progress Against the Internal Audit Annual Plan 2013/14.   (Pages 15 - 26)

     (Report of the Consortium Treasurer)

7.   Internal Audit Annual Members' Report 2013/14.   (Pages 27 - 40)

        (Report of the Consortium Treasurer)

8.   Internal Audit Annual Plan 2014/15.   (Pages 41 - 50)

        (Report of the Consortium Treasurer)

9.   Date of next meeting - 9 September 2014 at 10.30 am.

10.   Any other items which the Chairman has decided to take as
        urgent.

**The public are likely to be excluded during the consideration of the
following items of business in accordance with Section 100(A)(4) of
the Local Government Act 1972 (Exempt Information):**

11.   Supplementary Information Informing the Draft Outturn 2013/14.   (Pages 51 - 58)

        (Joint Report of the Consortium Treasurer and Director)

        Exempt under paragraphs 3 and 10 of Section 100(A).